

Weaverville Fire District

POST OFFICE BOX 447, WEAVERVILLE, CALIFORNIA 96093 (530) 623-6156

MINUTES

WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – July 11, 2017

- I. **CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman, George Owen at 1000 hours. Commissioners present: Bill Britton, Mike Williams, Arden Potter and Larry Helsley. Others present: Chief Todd Corbett, Captain Henry Boorman, Engineer Larry Horrocks, Engineer Ted Pierce, Captain Scott Alvord, Support Service Tania Alvord, Firefighter Joel Cox, Explorer Kelli Rogers, Explorer Ethan Pike, Explorer Triston Hendrex, and Administrative Officer Serena Brown.
- II. **CONSENT AGENDA:** All matters listed under Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
 - a. Approve Regular Meeting Minutes June
 - b. Approve Warrant List/Check List and Journal Entries
MSC Britton/Helsley to approve the Consent Agenda as submitted.
- III. **ACTION ITEMS:**
 - a. **Discuss/Approve Preliminary Budget for Fiscal Year 2017/2018**
The Budget committee submitted a proposed budget to the board for consideration that was not a full budget. There were some concerns that the Budget committee would be overstepping bounds by agreeing to budget for a Cost of Living raise. They asked for the Commissioner's input and it was decided that raises should be budgeted for but there was no guarantee they would be implemented. It was agreed that more monies should be placed in the Apparatus Fund.
MSC Williams/Britton to approve the Preliminary Budget with the Final Budget being proposed at the next meeting pending Public Review.
 - b. **Discuss/Approve – Resolution 17-2, A Resolution of the Weaverville Fire Protection District Adopting the annual Appropriations limit for Fiscal Year 2017-2018.**
Administrative Officer Brown reminded the board what the Appropriation Limit is and why it was needed. There was a short discussion and it is attached to the minutes.
MSC Helsley/Williams to adopt Resolution 17-2
Roll Call Vote: Ayes – 5, Noes- 0, Absent – 0, Abstain – 0
 - c. **Discuss/Approve – Resolution 17-3, A Resolution in appreciation of Mike Williams**
Resolution 17-3 was read aloud and all meeting attendees voice appreciation for Mike and his time given to the Weaverville Fire District. The resolution is attached to the minutes.
MSC Helsley/Britton to approve Resolution 17-3, Commissioner Williams abstained from voting
 - d. **Discuss/Approve – Mutual-aid agreement with Junction City Vol. Fire Department**
Chief Corbett explained that Junction City Vol. Fire Department and Weaverville Fire District are interested in entering into an agreement that would allow our Firefighters to drive their Water Tender

and the agreement would help them lower their ISO rating. We have similar agreements with Douglas City and Lewiston. The agreement outlines what type of training would be required. MSC Britton/Helsley to approve the contract pending review by legal counsel.

- e. **Discuss/Approve plans to chip seal the shared Frontier driveway. Budget Impact: TBD**
The motion to explore options to improve the driveway was tabled to next meeting

IV. DEPARTMENT AND BUSINESS REPORTS

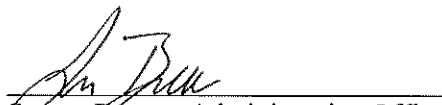
- a. Hazardous Reduction Progress Report – The crew attended meeting. Chief Corbett and Crew Boss Pierce reported that they're getting work done. We have also entered into an agreement with RCD to work on fuel breaks. They will reimburse us up to \$15,000.
- b. Fire Chief's Report: Chief Corbett sent a letter to the Dollar General last week. He has also been dealing with Tangle Blue Saloon and their lack of egress on the new outside stage area. He attended the Down River Fire Company community meeting. There was also discussion regarding a CalOES letter to the U.S. Forest Service telling them to pay money owed to Departments.
- c. Fire Department Report: It has been a busy month for the Volunteers. They participated in July 4th activities including pancake breakfast, parade, Bar-B-Q Fundraiser, Derby Standby, Bull-ride standby and running 911 calls. There are five new explores. Members attended the car show and the LaFrance won a prize. There was a work party at Dick Berrien's house.
- d. Sleeper Program Report: Both are working full time. Projects are still getting done.
- e. Committee Reports
 - i. Recruitment Committee: (Britton, Helsley, Corbett) 5 new explores
 - ii. Collections Committee: (Owen, S. Brown) No report
 - iii. Contract Committee: (Williams, Britton, S. Brown) No report
 - iv. Budget/Financial Committee: (Helsley, Potter, Corbett, Kormeier, S. Brown) Nothing to add
 - v. Policy Committee: (Williams, Britton, S. Brown) No report
- f. Director Reports: Both Larry and Bill expressed concern in the election process and Administrative Officer Brown said she would look into it. Mike Williams stated that it has been an honor to serve on the District Board he reiterated that he believed a 5% raise should be given at the appropriate time.

- V. PUBLIC COMMENT: Scott Alvord verbalized his appreciation of Mike Williams contributions to the Department and District.

- VI. CORRESPONDENCE: Morgan Stanly sent a request to review our investment. The Board directed Administrative Officer Brown to extend an invitation to our portfolio manager to attend one of the next meetings. There were two letters of encouragement from Association Members asking the District to purchase a water tender. Board President Owen thanked the attending Association Members for their input.

- VII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1055 hours


George Owen, Chairman


Serena Brown, Administrative Officer